



Request for Proposal
WORKFORCE INNOVATION AND OPPORTUNITY ACT
TITLE I AND DISCRETIONARY GRANT CAREER SERVICES
FOR
ADULTS AND DISLOCATED WORKERS
AND
EARN PARTICIPANTS

RFP Questions and Answers

1. Can you please clarify when merit increases can be administered?

Answer: Merit Increase can be annually based on the date of hire or at the end of each program year effective July 1st.

2. Can they be at the start of the federal program year?

Answer: No, the program year for the RFP is July 1, 2021 to June 30, 2022.

3. Is it possible to get an unlocked version of the excel budget sheets?

If not:

Answer: No

4. Can the job description field be extended so that the full job title is visible?

Answer: Cell wraps, abbreviate if necessary.

5. Are we able to submit the budget in the provided excel forms instead of converting it into a Word document to ensure the preservation of the data and formulas?

Answer: Proposer must submit one copy in PDF and a copy in Excel.

6. Does proposer need to provide a Cost Allocation Plan (CAP signed by an independent CPA firm if proposer will not allocate any costs between other programs?

Answer: No

7. Is a Cost Allocation Plan (CAP) signed by an independent CPA firm required if the Proposer does not have a CAP signed by an independent CPA firm?

Answer: If the Cost Allocation Plan has been approved by another entity.

Are there other ways to meet this requirement?

Answer: If it is signed by a CFP with proper credentials and has been examined in a state monitoring or local audit.